

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

Memo No. 1603/NKDA/EE(R&B)/2024-25

Date. 28.02.2025

EOI No: 01/EE-I/NKDA/2024-25

ENGAGEMENT OF STRUCTURAL EXPERT FOR ASSESSMENT OF STRUCTURE OF NEWTOWN BUSINESS CLUB (NTBC) AT NEWTOWN, KOLKATA

Newtown Kolkata Development Authority (NKDA) intends to engage Structural Expert to assess structural stability of the building of Newtown Business Club at Newtown Kolkata.

1. Scope of work:

- 1.1** Visiting the Newtown Business Club at Newtown Kolkata to assess its general arrangement
- 1.2** Thorough inspection of the building and the respective damaged portions of the building.
- 1.3** Assessment of Structural Stability of the building considering all its physical features including the proposed steel structured shed on the roof of the building.
- 1.4** Determination of cause of damage of the building.
- 1.5** Preparation of retrofitting/ corrective/ preventive plan to safeguard the structure and ensure its stability during its optimum use.
- 1.6** Submission of Lay-out Plan, General Arrangement (G.A.) drawing, Structural / Construction drawings with detailing of all the Structural components showing therein the detailed dimensions and specifications.

2. Locations: Newtown Business Club at Newtown Kolkata

3. Schedule of Dates:

Sl. No.	Activity	Date & Time
1	Date of Issue of EOI	<u>28.02.2025</u>
2	Pre-bid meeting at the office of Chief Engineer, NKDA	<u>05.03.2025 at 3.00 p.m</u>
3	Last date of submission of E.O.I. – Technical & Financial	<u>10.03.2025 upto 3.30 p.m</u>
4	Date & Time of opening of Technical bid	<u>10.03.2025 at 4.00 p.m</u>
5	Date & Time of opening of Financial bid	<u>To be informed later after evaluation of Technical bid</u>
6	Validity of bid	<u>180</u> days w.e.f the date of publishing this EOI

4. EMD

1.
 - a) Intending participants will have to deposit Tokan Earnest Money **Rs. 2,000.00** (Rupees Two Thousand) only in the form of Bank Draft/ Banker's Cheque of any Nationalized / Scheduled Bank of India on its Kolkata Branch drawn in favour of **New Town Kolkata Development Authority**.
 - b) Earnest Money will not be accepted by cheque / cash or in any form other than mentioned above.
 - c) Tenders unaccompanied by full earnest money in requisite form, will under no circumstances, be entertained and will summarily be rejected without further reference to the tenderers. No reference to previous deposit of earnest money and security for adjustment against the present tender nor any request for recovery from any outstanding bills for earnest money against the present tender will be entertained.

5. Eligibility Criteria

The participant should be Empaneled Structural Engineer of any Municipality/ Urban Local Body. The Participant shall have to submit the necessary Certificate/ Document along-with the Quotation/ bid.

Key Personnel: Empaneled Structural Engineer having minimum qualification of B.E./ B.Tech and experience of at least 10 years' in Structural Designing work

6. Submission of EOI

The Financial offer/ bid shall be submitted in the own pad of the participant along-with the following documents,

- a) Certificate of Empanelment
- b) Copy of PAN Card

7. Financial Bid:

- a) Rate shall be quoted in the own pad of the participant including all applicable taxes.
- b) All other charges as would be required for completion of the work shall also be included in the rate quoted. No claim what so ever in this account shall be entertained.

8. Site inspection before submission of tender:

Before submitting the EOI, the intending agency should make them acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors to be involved for performing the work in all respect.

9. Conditional and incomplete tender:

Conditional and incomplete tenders shall be summarily rejected.

10. Evaluation of Tender:

Tender shall be evaluated by L-1 basis for 'Total Amount' of the Financial Bid of the eligible bidders.

11. Project Deliverables:

- Structural Assessment Report of the building along-with necessary Certification.
- Detailed Proposal for necessary retro-fitting work and other modification works as required.
- Detailed Working Drawings for necessary retro-fitting work and other modification work as required - 03 sets of hard copies + soft copy (Auto Cad)

12. Completion Time:

All the work including submission of the deliverables to be completed within **01 month** from the date of issuance of the Work Order.

13. Terms & Conditions:

- 13.1 The authorized representative of the agencies is requested to be present in person during the opening technical and financial bids.
- 13.2 The tender accepting authority may ask any agency to submit analysis to justify the rate quoted by tenderer.
- 13.3 All relevant Standards, IS Codes and statutory Safety norms should be followed during preparation of the scheme.
- 13.4 The earnest money will be refunded to unsuccessful tenderer after issuance of work order to the successful bidder within the tender validity period.
- 13.5 NKDA takes no responsibility for any delay/loss/non-receipt of EOI or any other letter sent by post either way.
- 13.6 The agency can approach only the Executive Engineer (R&B), NKDA for any clarification with respect to this EOI.
- 13.7 The decision of authority with respect to this EOI is final and binding.
- 13.8 No escalation of cost is allowable.
- 13.9 Termination of Contract/ Work Order: The authority may terminate the contract/work order due to the following reasons.
 - i. Delay in submission of the deliverables.
 - ii. Poor Quality of work.
 - iii. Negligence to the work.
 - iv. Violation/Non-compliance of any instructions of the authority.

For termination of the contract/work, the authority will issue a 7-day notice to the agency/contract to make up the discrepancy/shortfall of the work as instructed by the authority, failing which the contract/work order will be terminated with forfeiture of E.M.D., S.D., Performance Security etc.

14. Discretion of the authority inviting tender –

The tender inviting authority reserves the right to accept or to reject any or all applications/tenders without assigning any reason whatsoever. On matters of dispute authority decision shall be final and binding. The quantity of work indicated above is provisional and should not be taken as firm. The extent to which the work would be actually executed will depend on the final decision of the Executive Officer, HDA. He however reserves the right to reduce the quantity even substantially without assigning any reason thereof and take up the same otherwise for which no compensation is payable under any circumstances.

Arif 25
Executive Engineer (R&B)

Newtown Kolkata Development Authority

Copy forwarded for necessary information action to:

Memo No. 1603 /1(9)/NKDA/EE(R&B)/2024-25

Date. 26 .02.2025

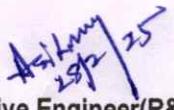
1. Chief Executive Officer, NKDA.
2. Chief Engineer, NKDA.
3. Superintendent Engineer, NKDA.
4. Administrative Officer (Social Welfare), NKDA.
5. Finance Office, NKDA.
6. Sr. Accountant / Cashier, NKDA.
7. P.A to Hon'ble Chairman, NKDA.
8. Office Notice Board.
9. Official Website of NKDA (www.nkdamar.org)

Arif 25
Executive Engineer (R&B)
Newtown Kolkata Development Authority

SCHEDULE

Name of Work : Engagement of Structural Expert for Assessment of structure of New Town Business Club (NTBC) at New Town, Kolkata

Item No	Description of Item	Total Quantity	Unit	Rate (Including all taxes)	Amount (Rs)
1	Visiting the New Town Business Club at New Town Kolkata to assess its general arrangement. Thorough inspection of the building and the respective damaged portions of the building. Assessment of Structural stability of the building considering all its physical features including the proposed steel structured shed on the roof of the building. Determination of cause of damage of the building. Preparation of retrofitting/corrective/ preventive plan to safeguard the structure and ensure its stability during its optimum use. Including submission of lay-out plan, General Arrangement (G.A.) drawing, structural/ Construction drawing with detailing of all the structural components showing therein the detailed dimensions and specifications and structural stability certificate etc all complete as per direction of EIC.	1	Lumsum		
Total				Rs.	
Say				Rs.	


Executive Engineer(R&B)
NKDA

Name of Tenderer:.....

Date:.....